South Central Wisconsin MLS
Information Form for Properties being Sold at Auction

When submitting an Auction Listing to the SCWMLS, you must include the date of auction, preview dates (if any), and an explanation of what is being represented as the list price within the first line of MLS Remarks. You must also choose AUCTION under the Terms Feature. Choosing AUCTION will trigger the descriptor AUC after the price. To better help Realtors® understand what is expected of them when representing a potential buyer, you must also include this form as an Associated Document. You can find instructions for attaching Associated Documents on the SCWMLS website at www.scwmls.com. If you are unable to attach this document, you must submit it to the SCWMLS office on the same day the listing is entered into Paragon. SCWMLS staff will then attach it for you. There is no charge for this service.

MLS Number:

Auction is:  □ Live Only  □ Online Only  □ Live/Online

Property Address:

Listing Company:

Auctioneer Name & License Number (mandatory):

Auction Company Name & License Number:

Place Online Bids at (website):

Date of Auction:  OR  Online Auction Start Date:  End Date:

Type of Auction:  □ Absolute  □ Minimum Bid  □ Subject to Seller Confirmation
(Highest Bidder)  (Disclosed Reserve)  (Non-Disclosed Reserve)

Items to note for a Realtor® representing a potential buyer for this auction property. Failure to follow these instructions may affect your ability to collect a commission.

My Seller will entertain offers before the auction.  YES  NO  From ________ to ________

You must attend a preview showing with your buyer.  YES  NO

You must attend the auction with your buyer to earn your commission.  YES  NO

You must register as an agent for your buyer before the auction begins.  YES  NO

You must register as an agent for your buyer online before entering a bid.  YES  NO

An offer with contingencies will not be considered.  YES  NO

The offer will be written by the listing company.  YES  NO

Commission paid may differ from the MLS offering.  (see broker-to-broker comments)  YES  NO

Information Packet included as an Associated Document.  YES  NO

Other important information: ________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

05/10