To further advance work being done to align data elements with the Metro Milwaukee and Northeast WI MLSs, the following changes will be made on October 10.

Updated profile sheets can be found on the Profile Sheet Portal. Profile sheets in ZipForms will also be updated.

**ADDING**
- Property PIN – optional field to tie listing to internal company advertising
- Additional 145 characters for Broker-to-Broker remarks (255 to 400)
- Room level and dimensions for Multi-Family 2-unit buildings
- Number of parking stalls inside and outside for Multi-Family listings
- Industrial Park Name for Commercial listings

**Adding to Feature Pick Lists:**
- Garage – Electric Car Charger, Garage Stall > 26’ Deep
- Lot Description – In a Flood Plain
- Terms/Misc. – In an Association
- Type for Multi-Family – 1.5 Story, Townhouse Style Units, 2 Houses on 1 Lot, 55 and Over
- Basement for Multi-Family – Radon Mitigation System
- Utilities for Multi-Family – Separate Water Meter each Unit
- Unit 1 – Unit 4 for Multi-Family – Individual Heat Control, In-Unit Laundry, Separate Storage Unit Inc, Wood or Simulated Wood Floors, Vaulted Ceiling(s), Pantry
- Waterfront for Multi-Family
- Miscellaneous for Multi-Family – Fenced Yard, Limited Home Warranty, High Speed Internet Available
- Type and Present Use for Commercial – Self Storage
- Heating/Cooling for Commercial – No Heat, Zoned Heating
- Features for Commercial – Security Lighting, Private Office(s)

**REMOVING**
- Value Range symbols (+, -, =) – The list price entered must be the list price on the listing contract, and the price range must be listed in the first line of the public MLS remarks.
- Showing Instructions sent to ShowingTime will be decreased from 512 to 300 characters
- Unit w/ Garage and Unit w/ Fireplace Y/N for Multi-Family (redundant as we have this info under features)
- Water Heater Fuel for Multi-Family

**Removing from Feature Pick Lists:**
- The whole Dining Feature (Redundant as we now have room info for Kitchen, Formal Dining Room and Dining Area.
- Searches with Formal Dining will be converted to include Formal Dining Room Levels
- Type – Structure on Leased Land (use remarks)
- Architecture – Transitional (converting saved searches to Contemporary or Colonial)
- Fireplace – Insert, None, Living Room, Family/Rec Room, Master Bedroom, Other Room (will be un-required)
- Waterfront – No Wake Lake, Other Type of Water (current Stream will become Stream/Creek)
- Terms/Misc. – Non-conforming w/ zoning
- Parking for Condo & Multi-Family – Extra Storage
- Waterfront for Condo – No Motor Lake (keeping for Single Family)
- Common Amenities for Condo – Gated Entrance
- Improvements for Vacant Land – Street Lights
- Type for Multi-Family – 3 Flat
- Basement for Multi-Family – Outside Entry Only, Storage Area
- Unit 1- Unit 4 for Multi-Family – Private Entry
- Terms for Multi-Family – Tenants Rights, Owner Occupied Unit
- Sale Includes for Commercial – Phone System
- Features for Commercial – Smoke Detector(s), Network Cabling
CHANGING

-Combining Finished Below/Part Below Grade Exposed SqFt and Finished Non-Exposed SqFt into Part or All Below Grade SqFt. The search field for Finished Exposed SqFt is currently a combination of Above Grade and Below/Part Below Exposed. This search field will also be eliminated. All saved searches with Finished Exposed SqFt will be converted to Above Grade SqFt. Please note: we were the only MLS in the state that had three levels of sqft, and are making this change to align our database with the other MLSs. In addition, data entered for our three sqft levels was often entered incorrectly. You will still be able to search for Basement = Exposed.

-Floor Number for Condo will be changed to an integer field for entry of the exact floor number versus a pick list range. Townhouses should be entered as 1.
-Est Total Acres and source for Multi-Family will changed from non-required to required

Changing within Feature Pick Lists:

- Basement – Exposed will become Full Size Windows/Exposed (Full Size Window = 20X24 or 480 sq inches)
- Driveway – Combining Concrete and Blacktop/Asphalt into Paved and renaming Gravel/Dirt to Unpaved
- Exterior – Combining Aluminum and Steel into Aluminum/Steel
- Type for Multi-Family – Duplex will be renamed Duplex Side by Side, 2 Flat will be renamed 2 Flat Up and Down
- Type for Multi-Family - 3+ Story will be changed to 3 Story and 4+ Story will be added
- Unit 1 – Unit 4 for Multi-Family – Cable Available by Unit will be moved to Miscellaneous for whole building

-Pets for Condo – Removing Small Pets OK and Large Dogs OK; Adding Cats OK, Dogs OK, Number Limit, Size Limit, Breed Restrictions. No Pets will remain. Current listings with Small Pets OK will be converted to Cats OK; Current listings with Large Dogs OK will be converted to Dogs OK. Please make adjustments for condos where small dogs are allowed.