SCWMLS
South Central Wisconsin MLS

ADDRESS INPUT GUIDELINES

To create accurate listing history and mapping, please follow these guidelines

✓ **Street names should be spelled out in their entirety, with the following exceptions:**

Numbered streets (ex: First)	1st
Saint	St
Mount	Mt

✓ **The following format should be used for listings on a County Road or Highway:**

Lettered County Road/Highway (ex: A)	County Road
Numbered State/Federal Highway (ex: 51)	Highway

✓ **Do not include periods in any street name**

✓ **If there is a street <u>type</u>** (ex: Avenue, Road Drive, etc.) **include it in the Street Type field.** Do not include it as part of the Street Name field. For County Road or Highway listings, choose "none" for the Street Type.

Address R	123	N ⌄	Main
Street Type R	Street×	🔎 ❓	

✓ **Street numbers beginning with an alpha character** (ex: N1234) **should be entered in the street number field** (not the directional field)

Vacant Land with no street number assigned:
- For subdivision lots, use the lot number (ex: L24) in the street number field
- For rural lots, use the acreage (ex: 41.25 Ac) in the street number field
- The actual street name (not the subdivision name) should be used in the street name field
- For corner lots, choose one street for the address (Can note "on corner of __ & __" in directions)

Multiple addresses being sold together:
- If all units are in one building, use a dash (ex: 110-112)
- If units are in separate buildings, use an ampersand (ex: 110 & 112)
- If consecutive lots in a range are being sold together, use a dash (ex: lots 1, 2, & 3 would be entered as L1-L3). Otherwise, use an ampersand to identify which are included (ex: L1 & L3).

For questions on how to enter an address, please contact the MLS at listings@wisre.com or 608-240-2800