

MLS ADDRESS INPUT GUIDELINES

To create accurate listing history and mapping, please follow these guidelines:

- Do not include periods in any street name
- Street names should be spelled out in their entirety, with the exception of the following (please abbreviate as noted):

County Road/Highway (lettered)	County Road
State/Federal Highway (numbered)	Hwy
Saint	St
Mount	Mt
Numbered streets (ex: First)	1st

- Street names with spaces should be entered without the space (ex: MacArthur, DeSoto, LaGrange, etc.)
- Street number beginning with an alpha character (ex: N1234) should be entered in the street number field (not the directional field)

If there is a street tag (Avenue, Road, Drive, etc.), include it on the MLS and use the correct form of the tag as outlined below. If not listed below, spell out full tag.

Avenue	AVE
Boulevard	BLVD
Circle	CIR
Court	CT
Drive	DR
Lane	LN
Parkway	PKY
Place	PL
Road	RD
Street	ST
Terrace	TERR
Trail	TR

Vacant Land and other properties without an actual street number:

- If no street number is assigned, use the lot number in the format L24 (rather than lot 24)
- If no lot number is available, use the acreage (ex: 41.25 Ac) for the street number
- The actual street name (not the subdivision name) should be used in the street name field
- If consecutive lots in a range are being sold together, use a dash (ex: lots 1, 2, & 3 would be entered as L1-L3). Otherwise, use an ampersand to identify which are included (ex: L1 & L3).

Multiple addresses being sold together:

- If all units are in one building, use a dash (ex: 110-112)
- If units are in separate buildings, use an ampersand (ex: 110 & 112)
- If more than one street name, use a slash (ex: 123 Sample St/456 Test St)

For questions on how to enter an address, please contact the MLS at listings@wisre.com or 608-240-2800