

## South Central Wisconsin MLS Information Form for Properties being Sold at Auction

*Auction Listings submitted to the SCWMLS must include this form as an Associated Document in Paragon.*

When submitting an Auction Listing to the SCWMLS, you must include the date of auction, preview dates (if any), and an explanation of what is being represented as the list price within the first line of MLS Remarks. You must also choose AUCTION under the Terms Feature. Choosing AUCTION will trigger the descriptor AUC after the price. To better help Realtors® understand what is expected of them when representing a potential buyer, you must also include this form as an Associated Document. You can find instructions for attaching Associated Documents on the SCWMLS website at [www.scwmls.com](http://www.scwmls.com). If you are unable to attach this document, you must submit it to the SCWMLS office on the same day the listing is entered into Paragon. SCWMLS staff will then attach it for you. There is no charge for this service.

**MLS Number:** \_\_\_\_\_ **Auction is:**  Live Only  Online Only  Live/Online

**Property Address:** \_\_\_\_\_

**Listing Company:** \_\_\_\_\_

**Auctioneer Name & License Number (mandatory):** \_\_\_\_\_

**Auction Company Name & License Number:** \_\_\_\_\_

**Place Online Bids at (website):** \_\_\_\_\_

<b>Date of Auction:</b> _____	<b>OR</b>	<b>Online Auction Start Date:</b> _____	<b>End Date:</b> _____
<b>Type of Auction:</b> <input type="checkbox"/> Absolute (Highest Bidder)		<input type="checkbox"/> Minimum Bid (Disclosed Reserve)	<input type="checkbox"/> Subject to Seller Confirmation (Non-Disclosed Reserve)

*Items to note for a Realtor® representing a potential buyer for this auction property. Failure to follow these instructions may affect your ability to collect a commission.*

My Seller will entertain offers before the auction.	YES	NO	From _____ to _____
You must attend a preview showing with your buyer.	YES	NO	
You must attend the auction with your buyer to earn your commission.	YES	NO	
You must register as an agent for your buyer before the auction begins.	YES	NO	
You must register as an agent for your buyer <b>online</b> before entering a bid.	YES	NO	
An offer with contingencies will <u>not</u> be considered.	YES	NO	
The offer will be written by the listing company.	YES	NO	
Commission paid may differ from the MLS offering. (see broker-to-broker comments)	YES	NO	
Information Packet included as an Associated Document.	YES	NO	

Other important information: \_\_\_\_\_